



**SCREEN ACTORS GUILD
PRELIMINARY INFORMATION SHEET
NEW MEDIA**

Important: Return this form at least a week before the beginning of production.

Project Title: _____

Producer Information:

Contact Person: _____ Position in production: _____

Contact Information:

Home: _____	Work: _____	Cell: _____	URL: _____	E-mail address: _____
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Are you signing as a (check one only):

Individual: _____ Business or Corporation: _____

If signing as a business are you a:

Corporation: _____ LLC: _____ Business: _____ DBA: _____ Other: _____

Name of **Person or Company**: _____

Home/Business Address (No P.O. Boxes)

Mailing Address (if different) (P.O. Boxes okay)

Street: _____
Suite: _____
City: _____
State & Zip _____
Attn: _____

Street: _____
Suite: _____
City: _____
State & Zip _____
Attn: _____

Please submit answers to the following questions:

What is your Start Date ?	
Describe the Production (Examples: romantic comedy set in space; infomercial for hair products)	
What is the length of the program / all episodes?	
Where are you producing? (State, city, etc.)	
Is it live action or animated ?	
Can the content be downloaded ?	
Is this a pay-per-view situation?	
Is the purpose of the program to entertain, educate, or promote a product or service ?	
What are the total actor & overall budgets ? Please also attach a line item budget.	
What stage of production are you in?	
How many performers for speaking roles & background actors do you intend to hire? How many are SAG & how many are non-union ?	
Is it a single program or a series ? If Series, how many episodes will be produced and over what period?	
Is there a product or service associated with this production?	

Is there product placement ?	
What are your intended revenue sources ? (Examples: advertising, sponsorship, subscription, other) Explain.	
How often will new episodes be posted?	
For what medium is the content being produced? (Examples: internet, mobile phones, etc.)	
Do you have a distribution deal , or will you self-distribute?	
Do you currently have plans for other types of distribution ?	
Are you producing this New Media production for yourself or is this a work-for-hire ?	
If work-for-hire, then for whom is this being produced?	
Will there be nudity in your program/series?	
Will you employ minors in your program/series?	
Will stunts be performed in your production? If yes, do you intend to hire a stunt coordinator ?	

Please submit the above [along with your script, budget, and I.D.](#) via e-mail, U.S. mail, or fax to New Media Contracts. Upon receipt of this form, a business representative will contact you.

Mail: SAG New Media Contracts
5757 Wilshire Blvd., 7th Floor
Los Angeles, CA 90036-3600

Email: newmedia@sag.org

Fax: (323) 549-6500 (include cover page addressed to New Media Contracts)

Tel: (323) 549-6446