



Hollywood *Conservatory* ★ Hollywood Conservatory **Rules and Regulations**



1. Membership subscription is \$25 per annual season and is non-refundable.
2. You must be a paid up SAG member in good standing. However, only those who reside in the Los Angeles area may participate in the AFI projects. Conservatory membership begins when your application is received and processed, and will continue until August of the following year.
3. If you are unable to attend a workshop or attend an audition, you must call the office in advance if possible. Cancellations will be honored until 10 AM the following day. If you fail to cancel, a “no-show” will appear on your record. After one “no show”, you cannot take the missed workshop for three months. If you get three “no shows” you will be prohibited from taking any workshops for 3 months.
4. Workshops are closed 15 minutes after the scheduled start time. Latecomers may not be allowed into the class and may be recorded as a no show. Please be courteous of others and be on time.
5. Workshop leaders will announce the applicable rules and regulations of each particular workshop at the start. If a member breaks any rules the Committee reserves the right to remove the member from the workshop and or the Conservatory.
6. Members who miss an audition for any AFI project without calling to cancel will lose the right to audition and will have their pictures removed from the casting books for the remainder of the semester. The SAG Conservatory office will notify members that they have two weeks to explain their actions in writing. If a letter is received, the Conservatory Committee or its designees will accept or deny the excuse. Incidences deemed unexcused will result in the member’s headshots being pulled from the casting books for the semester. Members may appeal the decision by requesting an appearance before the committee as detailed in section 7 below. Repeat occurrences may jeopardize membership in the Conservatory.
7. Members who have broken any of these rules, or who have been cited for conduct unbecoming will be notified in writing of the grounds for dismissal. The member has the right to a hearing before the Conservatory Committee and will be provided a description of the process in advance of their appearance.
 - a. If the member elects to have a hearing, it is the member’s responsibility to contact the office at 323 856-7736 within 10 days, or as otherwise instructed, from the receipt of the Committee’s letter. Members who do not appear before the Committee will have their membership canceled.
 - b. Hearings shall be held at the Screen Actors Guild before no fewer than 7 Conservatory Committee members at the next scheduled Committee meeting.
 - c. The decision of the Conservatory Committee is final. Appeals may be requested within 10 days of the receipt of the Committee’s decision. Appeals must be sent to the Screen Actors Guild Hollywood Executive Committee.

SAG members are expected to conduct themselves in a professional and respectful manner at all times. This includes, but is not limited to, their fellow members, the SAG volunteers and staff, as well as the AFI fellows and staff. We appreciate your co-operation in helping to make the SAG Conservatory a great place for actors to work and learn together.